

APPLICATION FOR MINOR SUBDIVISION

To: Montgomery County Planning and Zoning Commission
Montgomery County Board of Supervisors

I (we), the undersigned proprietor(s) and/or proprietor's agent(s) of the land described in #1 below, do hereby respectfully petition to subdivide said tract of land pursuant to the Montgomery County Subdivision Regulations, as shown below, and do hereby also submit the attached supporting documents, information, and plats, as is called for in the Montgomery County Subdivision Regulations.

1. The tract of land proposed to be subdivided is described as follows:

2. Name and address of owner(s): _____

3. Name of the subdivision: _____

4. The current zoning classification for the land proposed to be subdivided is: _____

5. Number of lots in the proposed subdivision: _____

6. Total acres in the proposed subdivision: _____

Signature(s):

By: _____

Application fee of \$50 shall be included with application.

Date filing fee paid and application documents submitted: _____

Planning and Zoning Commission action: _____ Date: _____

Supervisor meeting date: _____

Supervisor approval date: _____

Plats Filed and Recorded: _____

Minor Subdivision Application Checklist

This checklist is provided only for your review prior to submitting the Minor Subdivision application. Detailed application requirements are found in Section 7 of the Montgomery County Subdivision Regulations.

Checklist for Minor Subdivision

Name of Subdivision: _____
Total acreage: _____
Location: _____
Legal description: _____
Location Roads: _____
Boundary of adjacent property: _____
Building setback lines and easements: _____
Building lines: _____
Area of each lot: _____
Accurate drawing of subdivision: _____
Boundary lines and description: _____
Deed restrictions and/or covenants: _____
Dedication public areas, if necessary: _____

Certificates required:

Resolution of approval by City Council, if necessary: _____
Certification by a Registered Land Surveyor: _____
Certification of dedication of roads, if necessary: _____
Certificate of Ownership of land: _____
Certificate of County Treasurer: _____
Certificate of County Recorder: _____

Instruments required:

Copy of restrictive covenants: _____
Dedication of Agricultural Easement, if necessary: _____
Statement from mortgage holders, if necessary: _____
Opinion from Attorney-at-Law: _____
10 copies included: _____
Application form: _____
Application fee: _____