

NOTICE OF LETTING

NOTICE TO CONTRACTORS OF THE RECEIVING OF BIDS FOR MONTGOMERY COUNTY COURTHOUSE HVAC SYSTEM UPGRADE

NOTICE IS HEREBY GIVEN: Sealed proposals will be received by the County Board of Supervisors (ATTN: Auditors Office), 105 E. Coolbaugh Street, Red Oak, IA 51566 until 9:00 a.m. on the 20th day of April, 2017 for all labor, materials, and assemblies under one contract and will be opened and read aloud at 9:15 a.m. for construction and/or installation of the following improvements. (No awards will be made at this time.)

Project Name: Montgomery County Courthouse HVAC System Upgrade

Project Address: 105 E. Coolbaugh Street
Red Oak, IA 51566

Owner: Montgomery County, IA

Engineer: Engineering Technologies, Inc.

PROJECT DESCRIPTION:

Remove the existing boiler system and associated steam piping, and existing cooling system where shown on the drawings. A new Heat Recovery Variable Refrigerant Flow (VRF) heating and cooling system will be installed to replace the existing systems. This project includes all associated piping, electrical and temperature controls as necessary for a complete operating system.

Neither Montgomery County, IA nor its agents will assume liability for the inability of the bidder to submit a bid in a timely manner. Bids received after the deadline will be rejected. Bidders bear full and complete responsibility for the timely submission of such bid. Time of receipt shall be the time recorded and determined by the Auditors Office or designee.

The bidder shall include all requested forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection.

The project is sales tax exempt for materials and certificates will be issued post bid.

The heating system for the Courthouse shall be operational by Friday, October 6, 2017. Liquidated Damages in the amount of \$500.00 per consecutive working day will be assessed for each day that the heating system for the Courthouse is not operational after that date. The scope of this project is primarily indoor work in an existing building, therefore, rain/weather delays will not be considered.

As part of this project, the Contractor shall submit documentation to MidAmerican Energy to secure pre-approval for a rebate through the Custom Systems Program.

PRE-BID INFORMATION:

All contractors submitting bids for the work represent that they have carefully examined the site and buildings and are familiar with all conditions that may affect the work under the Contract.

A pre-bid walk-thru of the project is scheduled for Tuesday, April 11, 2017 at 11:00 am. The pre bid walkthrough will start at the Board of Supervisors meeting room.

Physical copies of the bidding documents will be made available on March 30, 2017 and may be examined at any of the following locations:

A & D Tech Supply, 4320 South 89th Street, Omaha, NE 68127 (**Obtain Bid Sets Here**)
Engineering Technologies, Inc., 1111 N. 13th Street, Omaha, NE 68102 (**Viewing Only**)
Alley Poyner Macchietto, 302 E. Coolbaugh Street, Red Oak, IA 51566 (**Viewing Only**)
Auditor's Office, 105 E. Coolbaugh Street, Red Oak, IA 51566 (**Viewing Only**)
Omaha Builders Exchange, 4159 South 94th Street, Omaha, NE 68127 (**Viewing Only**)
Master Builders of Iowa – Des Moines, Uses Construction Update powered by iSqFt, 221 Park Street, Des Moines, IA 50309 (**Viewing Only**)
Dodge Data & Analytics subscribers, (800) 393-6343 (**Viewing Only**)

No Bidder may withdraw his Proposal for a period of forty-five (45) days after date set for opening bids.

Bid Documents may be obtained from the office of A&D Technical Supply Co., Inc., 4320 South 89th Street Omaha, NE 68127. (402) 592-4950 or order through their Virtual Plan Room at www.adtechsupply.com upon payment of \$50.00 for each set or a non-refundable CD at the cost of \$25.00 per disc. Electronic Downloads are also available for this project at a cost of \$25.00

Checks are to be made out to Montgomery County, IA.

*A CURRENT Builder's Card will also be accepted in lieu of deposit check.

Only complete sets of Bid Documents may be obtained.

If shipping of Bid Documents or CD is required, there is a non-refundable fee in the amount of \$25.00 for Bid Documents and \$9.00 for CDs payable to A&D Technical Supply Co., Inc.

Bid Documents MUST be returned, in good condition, to the office of A&D Technical Supply Co., Inc. within 14 calendar days of Bid Opening to receive a deposit refund. One reminder phone call will be made. If Bid Documents are NOT returned within the time specified, deposit will be forfeited.

BIDDING REQUIREMENTS:

The Bidder shall include all requested Forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection.

Each Bid shall be submitted on the Bid Form provided with the Bidding Documents. Bids shall be addressed and delivered to the Montgomery County Board of Supervisors (ATTN: Auditors Office), 105 E. Coolbaugh Street (PO Box 469, if mailed), Red Oak, IA 51566 in a sealed 9 x 12 envelope clearly labeled with the Project Name "**MONTGOMERY COUNTY COURTHOUSE HVAC SYSTEM UPGRADE**" and the name address and phone number of the Bidder. Any alteration of the Bid Form may be cause for rejection of the bid. **No oral, facsimile or telephonic bids or modifications will be considered.**

Each Bid shall be accompanied by Bid Security in the amount of five percent (5%) of the total Bid submitted. Bid Security must be in the form set forth in the Instructions to Bidders - Invitation to Bid and be submitted in a separate sealed envelope clearly labeled Bid Security. Bid Security must be in one of the following forms: Certified Check, Cashier's Check, Certified Share Draft or Bank Draft of Surety Company and approved Bond Form.

The successful Bidder will be required to furnish a Certificate of Insurance and Performance and Labor and Material Payment Bonds both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

Should the successful Bidder fail or neglect to furnish satisfactory performance/payment bonds, refuse to enter into a Contract on the basis of the bid, or fail to meet the requirements of this Notice and of the specifications regulating the award, the Bidder's security may be retained as liquidated damages. No Bidder may withdraw its Bid for a period offorty-five (45) days after the date and hour set for the opening ofbids.

AWARD OF CONTRACT:

The Montgomery County Board of Supervisors will meet at their regular meeting on the 25th day of April 2017 at 8:30 a.m. and may take action upon proposals received in accordance with Iowa law and the specifications.

The work shall commence within ten (10) calendar days after the date set forth in written Notice to Proceed, and shall be substantially complete by October 20, 2017. The Project shall achieve final completion certification within fourteen (14) days of substantial completion. The Notice to Proceed will be issued on or about April 27, 2017. Liquidated damages in the amount of \$500.00 per consecutive working day will be assessed for each day that the heating system is not operational. The scope of this project is primarily indoor work in an existing building, therefore, rain/weather delays will not be considered.

The award of contract may be made by the Montgomery County Board of Supervisors to the lowest. responsive, responsible Bidder meeting the specifications. The right is reserved to reject any or all Bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interests of the Montgomery County Board of Supervisors. The Board reserves the right to defer acceptance of any proposal for a period not to exceed forty-five (45) calendar days after the date bids are to be received.

By virtue of statutory authority, a preference will be given to products and provisions grown and produced within the State of Iowa, and to Iowa domestic labor.

All bids will be governed by applicable provisions in the Iowa Code and Board Policies.